

Sixth Form Careers Programme 2023-24

- Exploring Careers & Career development
- Investigating work and Labour market information
- Understanding Business
- Valuing equality, diversity and inclusion
- Showing Initiative and enterprise
- Developing Personal Financial capability
- Identifying Choices and Opportunities
- Planning and Deciding
- Handling Applications and interviews
- Making the most of Careers Information, Advice and Guidance
- Managing changes and transitions

Gatsby Benchmark 1 A stable careers programme	Gatsby Benchmark 2 Learning from labour market information	Gatsby Benchmark 3 Addressing every pupil's needs	Gatsby Benchmark 4 Linking curriculum learning to careers
Gatsby Benchmark 5 Encounters with employers & employees	Gatsby Benchmark 6 Experience of workplaces	Gatsby Benchmark 7 Encounters with further & higher education	Gatsby Benchmark 8 Personal guidance

The six learning areas



Sixth Form Careers Programme 2023-24

Year 12											
AUTUMN TERM		CDI	BM	SPRING TERM		CDI	BM	SUMMER TERM			
SEPTEMBER <ul style="list-style-type: none"> Parents evening; inform them of Careers hub and Unifrog New to school students must register on Unifrog Provide tutors with form code for Unifrog Introduce students to google PRIDE where all relevant careers information is stored. Launch Graduation Portfolio in line PRIDE/South Craven Learner Aspirations Coordinator to begin the process for early HE entry. <p>Careers Hub South Craven School</p> <p>Unifrog</p> <p>Russell Group Our universities</p> <p>A guide to the Oxbridge application process</p>			1,3	JANUARY <ul style="list-style-type: none"> Progression Event for Year 12 students and parents to launch start of Post 18 options Engagement with partners from HE, FE, Apprenticeships, World of Work, Gap Year, MOD Continue with skills recording (graduation portfolio) Launch work experience. Tight process in operation due to safeguarding and insurance. To be advertised on school websites and social media. <p>https://www.southcraven.org/enrichment--work-experience/15593.htm</p>			1,2,3 5, 7	APRIL <ul style="list-style-type: none"> Deadline for work experience forms to be completed so insurance policies can be put in place for employers/students Pre-placement visits <p>Interview advice National Careers Service</p>			5
OCTOBER <ul style="list-style-type: none"> Skills recording - start and/or continue recording activities and skills on Unifrog; this needs to happen throughout the duration of Sixth Form in line with the Graduation Portfolio:- <ul style="list-style-type: none"> Independent work Research projects Extracurricular projects 			2, 3 8	FEBRUARY <ul style="list-style-type: none"> To complete Post 18 intentions on Unifrog National Apprenticeship Week Careers Showcase for the whole school on an annual basis. <p>https://www.unifrog.org/student/intention-18/pathways</p>			2, 6, 7	MAY <ul style="list-style-type: none"> UCAS opens for Year 12 applications/set up and research. Students need to register on UCAS Hub and complete basic information. Share UCAS Key Dates Students to book university Open Days 			1,3, 7


Sixth Form Careers Programme 2023-24

<ul style="list-style-type: none"> • Work experience • MOOCs - see Unifrog or MOOC.org • Volunteering • Club/Society <p>Refer to the Unifrog tutor programme for specific skills.</p> <p>New programme to be added</p>			<p>https://www.nationalapprenticeshipweek.co.uk</p> <p>See school website for further information</p> <p>Careers Hub South Craven School</p>			<p>UCAS Hub - Sign up today</p> <p>Key dates and the application journey Undergraduate, Conservatoires, Apprenticeships UCAS</p> <p>Search university and higher education recruitment, outreach and widening participation events UniTasterDays</p>		
<p>NOVEMBER</p> <ul style="list-style-type: none"> • Students work through the Unifrog skills. Two weeks are allocated per skill. <p>New programme to be added</p>		1	<p>MARCH</p> <ul style="list-style-type: none"> • Research options: higher education, further education, apprenticeships, employment etc. <p>Careers library</p> <p>Amazing Apprenticeships</p> <p>Careers and Progression Links South Craven School</p>		2, 5	<p>JUNE</p> <ul style="list-style-type: none"> • Students start drafting Personal Statements in Unifrog for all routes. - set a deadline for mid-July. • Subject teachers to write subject references on Unifrog. • Whole year group visit to experience a higher education setting • Optional visit to UCAS Experience Day in preparation for applying to university, gather information and talk to institutions • Students to re-evaluate their Post 18 intentions on Unifrog 		1, 7

Sixth Form Careers Programme 2023-24

				<ul style="list-style-type: none"> • Form tutors to be checking draft statements • Applications to conservatoires open • Studying abroad? - need to start now • UCAT admissions tests opens <p>How To Write Your Undergraduate Personal Statement</p> <p>The UCAS Conservatoires application process</p> <p>Studying abroad</p> <p>UCAT</p> <p>Students see Google PRIDE for more information and keywords.</p>	
<p>DECEMBER</p> <ul style="list-style-type: none"> • Students continue working through the Unifrog skills. Two weeks are allocated per skill. 	1			<p>JULY</p> <ul style="list-style-type: none"> • Draft personal statement to Form Tutor • Work experience for students who have secured a placement. • Students not secured placement to look at options within school/volunteering. 	3, 5,6

Sixth Form Careers Programme 2023-24

				<ul style="list-style-type: none">• Complete work experience journal.• Students can liaise with tutor to discuss their reference to enable reference writing.• Carry out any additional voluntary work, MOOCS; taster days, summer schools etc.• Conservatoire applications open.• Register for Pre-admission tests for Competitive courses <p>University Admissions Tests UCAS UKCAT, BMAT, LNAT And More</p> <p> Placements_journal.docx</p>	
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Sixth Form Careers Programme 2023-24

Year 13								
AUTUMN TERM	CDI	BM	SPRING TERM	CDI	BM	SUMMER TERM	CDI	BM
<p>SEPTEMBER</p> <ul style="list-style-type: none"> Attend Consultation Evening where students are given a UCAS prediction Explain UCAS tariff points for entry to HE UCAS applications can now be completed and sent off from the 7th September. Aspirations Coordinator to provide support for Oxbridge and competitive courses-early deadline including admission tests. School to provide personal statement workshops Form tutors to continue to write references in Unifrog for all students whatever their route. Students on competitive courses to look at interview techniques Continue to attend open days if students still need to research options <p>See PRIDE Google classroom for regular updates</p>		3,7,8	<p>JANUARY</p> <ul style="list-style-type: none"> Final deadline of the 31st for UCAS applications Apprenticeship assembly Students not applying to have a progression support meeting. Students keep checking emails and UCAS Track for decisions. Understand the different types of offers and what they mean. Continue with skills recording (graduation) Continue apprenticeship search for all levels (degrees open earlier) GAP Year information/assembly Year 13 invited to Year 12 progression evening to speak to employers re opportunities e.g. apprenticeships and employment <p>Tracking your UCAS application</p> <p>University offers - conditional, unconditional, unsuccessful & withdrawn</p> <p>Gap years – ideas and things to think about</p>		3,8	<p>APRIL</p> <ul style="list-style-type: none"> Deadline for Graduation Portfolio: complete all skills recording on Unifrog. Employer interviews for graduation portfolio to evaluate and reflect employability skills. 		5

Sixth Form Careers Programme 2023-24

<p>Calculate your UCAS Tariff points - Entry requirements</p> <p>https://classroom.google.com/c/NTl3MjAzNjkxMjAz</p> <p>How To Write Your Undergraduate Personal Statement</p> <p>https://www.unifrog.org/student/known-how/keywords/how-to-ace-university-interviews-non-oxbridge-and-non-medicine</p> <p>Search university and higher education recruitment, outreach and widening participation events UniTasterDays</p> <p>BioMedical Admissions Test (BMAT)</p>								
<p>OCTOBER</p> <ul style="list-style-type: none"> Skills recording - update where necessary on Unifrog; this needs to happen throughout the duration of Year 13 to complete graduation deadline:- Independent work Research projects Extracurricular projects Work experience MOOCS 		2,3,8	<p>FEBRUARY</p> <ul style="list-style-type: none"> Mock interviews with local employers for students looking at apprenticeships, employment or other route UCAS Extra opens for any student not holding offers. National Apprenticeship Week - activities throughout the week <p>How to prepare for an interview Prospects.ac.uk</p>		5,7,8	<p>MAY</p> <ul style="list-style-type: none"> Deadline for Student Finance in order to secure loans for September. Universities should respond to offers if the student application met the January deadline. Graduation ceremony and prom Revision - see Unifrog Tutor Programme 		3,5

Sixth Form Careers Programme 2023-24

<ul style="list-style-type: none">• Volunteering• Club/Society <p>Refer to Unifrog Tutor Programme.</p> <p>New programme to be added</p> <ul style="list-style-type: none">• 16th October deadline for students applying for Oxbridge, Medicine, Dentistry and Veterinary• Students looking at Further Education need to be attending Open Evenings to discuss options.• Register on the apprenticeship website, especially students looking at Degree apprenticeships as these may be advertised nationwide.• Look at company websites for those who do not advertise on national website• Check out the Local Labour Market (LMI)• Bradford Manufacturing week for apprenticeship route.• Deadline for Conservatoire applications <p>Further education providers: Keighley College Craven College Nelson & Colne College Bradford College</p>			<p>UCAS Extra No Offers? Add More Choices With Our 'Extra' Service</p> <p>National Apprenticeship Week</p>		<p>Student finance for undergraduates: Overview - GOV.UK</p> <p>9 Top Tips To Help You Get Revising</p> <p>Tips for successful revision - OCR</p>		
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Sixth Form Careers Programme 2023-24

<p>ShIPLEY College Leeds City College</p> <p>Find an apprenticeship - GOV.UK</p> <p>https://www.unifrog.org/teacher/known-how/preview/how-to-decide-on-a-career-path-6-tips</p> <p>Labour Market Information (LMI) South Craven School</p>								
<p>NOVEMBER</p> <ul style="list-style-type: none"> • Internal deadline for students applying to university to complete their UCAS application • Inform students of next steps; interviews, offers, making decisions and tracking applications. • Support with practice interviews especially those who have applied for competitive courses. <p>Tracking your UCAS application</p> <p>https://www.unifrog.org/student/known-how/keywords/how-to-ace-university-interviews-non-oxbridge-and-non-medicine</p>		1,3,8	<p>MARCH</p> <ul style="list-style-type: none"> • Student finance opens for those who are going to university • Check out the finance calculator to see how much you can borrow. • Disability Students Allowance • Parents need to be involved in the process as they have to submit their financial information. • Anyone applying for a career in the NHS, check if you can apply for an NHS Bursary • Completion of Graduation Portfolio; Unifrog interactions and skills by end of month. • Year 13 parents' information evening so they can support their child's next steps <p>Student finance for undergraduates: Overview - GOV.UK</p> <p>Student finance calculator - GOV.UK</p>		3	<p>JUNE</p> <ul style="list-style-type: none"> • Continue to check emails and UCAS track for decisions • Take part in MOOCS related to your chosen course of study; this will help before you start university • Wider reading in preparation for your chosen course if going onto HE. • Continuation of Apprenticeship or Employment searches and applications • See google PRIDE for reading lists or look on UCAS course information – be prepared <p>moocs</p>		5,7

Sixth Form Careers Programme 2023-24

			Support your child or partner's student finance application: Give details of your household income - GOV.UK Applying for Disabled Students' Allowances (DSAs) NHS Bursary students			
DECEMBER <ul style="list-style-type: none"> World of Work and Apprenticeships research Continue completion of UCAS applications for those students not hitting internal deadline or those attending late open days/interviews/taster days See national careers link for further information for those undecided. National Careers Service Find an apprenticeship - GOV.UK Amazing Apprenticeships		1,3,8			JULY <ul style="list-style-type: none"> Update on Clearing Destinations Progression Support <p>All information related to these have been posted on Google PRIDE.</p> Looking for a course in Clearing? Learn how Clearing works & find a new place <p>Ongoing progression support available Post 18 for all South Craven students</p>	5,7